

**Job Title:** Supply Chain Support  
**Location:** Cardiff  
**Hours:** 42.5 hours per week, Monday – Friday  
**Salary:** Competitive, depending on experience  
**Reporting to:** Supply Chain Manager

### **The Company:**

Forward Waste Management (FWM) is a dynamic and focused company providing innovative and value-added waste management services, primarily focused towards the manufacturing sector.

Privately owned and established for over 15 years, FWM is a successful formation of three trading divisions achieving £10m annual revenue through a 40+ strong team of highly competent and dedicated qualified waste managers, engineers and support staff. We serve an enviable client list of well-known blue-chip brands, as a fast paced, service excellence led business we are always looking to stay ahead of industry trends and competitors. The company currently manages a wide array of disciplines including sales, marketing, service delivery and contract management through a combination of in-house and outsourced truck fleet facilities and fully license waste transfer operations. FWM also manage its own sizeable equipment rental fleet, supported by integral workshop facilities equipped for a wide range of welding and fabrication, refurbishment and repair services, from its 50,000sq. ft. facility based in Cardiff.

### **The role:**

Working within the Supply Chain Department supporting the Supply Chain Manager in all aspects of the role. You will be the conduit between new business / account management and the supply chain function. Your primary role will be to secure competitive pricing from existing supply chain network and identification of new suppliers

### **Duties:**

- Agreeing prices and completion of new business costings to agreed timescales
- Updating information into the database
- Building relationships with new and existing suppliers
- Speaking to recyclers, waste companies sourcing outlets for customer materials
- Provide support to the sales teams in finding outlets for materials, through researching and surfing the web and speaking / visiting suppliers
- Conducting supply chain audits
- Data analysis to establish margin enhancement
- Negotiating prices
- Ensure company compliance through obtaining and logging all site licences
- Best practice service enhancement
- Purchasing of consumable items under agreed value
- Development of supply routes for challenging waste streams
- Some UK travel will be necessary to audit and agree commercial deals with approved and new supply chain partners
- First line issue resolution for supply chain related disputes

**Skills and experience:**

- Experience working within a similar role would be an advantage
- Commercial knowledge of the waste sector and waste materials would be a distinct advantage
- Knowledge of current waste legislation would be a distinct advantage
- Excellent analytical and problem-solving skills
- Experience of change management and developing process
- Previous sales experience would be desirable
- Driving licence is essential

**The ideal candidate:**

- Good team player
- Can do attitude
- Very organised able to work to tight deadlines
- Must be confident in negotiating and striking a deal
- Must be proactive to support the growth of the company
- Enjoy working in a fast – paced environment and possess the ability to prioritise and juggle several tasks at any one time
- Must be self-motivated and have the ability for continuous learning and be used to working to strict deadlines.
- Able to work unsupervised and to successfully complete tasks within tight deadlines

To apply for this role, please forward an up to date copy of your CV and / or covering letter to [hr@forwardwaste.co.uk](mailto:hr@forwardwaste.co.uk).

**Strictly NO agencies.**

*Please note that all information received by Forward Waste Management as part of the recruitment process will be deleted and / or destroyed after 3 months from when you are sent the outcome of your application. If you would like us to retain your details and application information on file after this period for any future potential roles, please contact the HR Department via email: [hr@forwardwaste.co.uk](mailto:hr@forwardwaste.co.uk) to confirm your consent. You are free to withdraw your consent at any time by way of emailing.*